



The John Harrox Primary School

Broad Lane, Moulton, Spalding, Lincolnshire, PE12 6PN

Telephone 01406 370426

enquiries@johnharrox.lincs.sch.uk

Head Teacher: Mr. D. Pilsworth



Thursday 25th June 2020

Dear Parent/Carer,

As a school we have been working on developing the home learning arrangements. We have taken advantage of a government grant to set up the use of Microsoft (MS) Teams across all classes in the school. Microsoft Teams is an online tool that children can use to complete their work and submit it for feedback. There is also the ability for recorded or live sessions to be provided through the platform. The school has decided to use MS Teams over the other virtual learning platform that was available through the grant for the reasons below:

- As a school, we already use the Microsoft suite in our computing lessons.
- Microsoft Teams is GDPR compliant.
- There is the opportunity for pupils to submit work for feedback.
- Microsoft Teams is being used by many secondary schools as well as businesses; this means that we will be preparing our pupils for secondary school life and beyond.
- For the children to be able to access Teams we have given each child an Office 365 account which includes their own OneDrive (cloud storage), online versions of word, PowerPoint, Excel and an Outlook (email) account. There is also the added advantage that, if you don't have the Microsoft Suite on your computer at home, once it is fully set up you will be able to download it onto your computer; please wait a week while ARK, our IT support, set it up.

We plan to start to use the Teams platform from Monday 29th June, initially alongside the current arrangement of work being available on the class blog. From the week beginning 6th July work will only be available through the Teams platform.

Before we release the usernames and passwords, we require you to accept our User Agreement for MS Teams. Once you have digitally signed the User Agreement your child's username and password will be sent to you via ParentMail. This may take up to 5 days.

Please follow the link to complete the User agreement:

<https://forms.office.com/Pages/ResponsePage.aspx?id=5nlksNQgT0a8OjzPpuTytsqwePL2wNHqSyHUTH6hUQzlyUzBJV1RYM0M1WFJZUVpBSzBSN1pOUS4u>

We feel the use of this platform will enhance the home learning that has already been taking place. A big advantage is the ability for work to be easily submitted back to the teacher and then feedback to be provided to your child collectively and individually. Each week we aim to feedback on two pieces of submitted work for each child. As we roll out the use of the platform, we will inform you of further developments and features we hope to use.

I hope you are able to sign up to use MS Teams for your child. If you have any questions or queries about the platform please do not hesitate to contact the school.

Yours Sincerely

Mr Pilsworth
Head Teacher

